

## **CABINET**

**THURSDAY, 14 SEPTEMBER 2017**

### **DECISIONS**

Set out below is a summary of the decisions taken at the meeting of the Cabinet held on Thursday, 14 September 2017. Decisions made by the Cabinet will be subject to call-in. Recommendations made to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Victoria Wallace.

**1. 2017-18 QUARTER 1 POSITION STATEMENT ON FINANCE, PERFORMANCE AND RISK**  
Cabinet

1. Noted the Council's provisional financial position (Appendix C of the report) together with the performance (Appendices A-B) and risk matters (Appendices D-E) and contextual information set out in the report,
2. endorsed the suite of Key Performance Indicators previously approved by the Executive Management Team, and attached at Appendix B, and
3. approved the Strategic Risk Register and Risk Matrix set out in Appendices D-E.

**Options Considered:** None specified

**Reason For Decision:** These recommendations are required to enable Cabinet to understand the organisation's financial position and performance. This contributes to the evidence base for the ongoing review of priorities and enables, where appropriate, redirection of resources to reflect emerging priorities and address areas of concern. The Strategic Risk Register and Risk Matrix form the record of corporate risks the Council currently faces in the achievement of strategic aims and delivery of services, together with control measures to address / sources of assurance over the risks.

**2. SHARED WASTE SERVICE - SCDC RECYCLING OPTIONS**  
Cabinet

- a) Agreed to the implementation of Option 2: a change to a co-mingled service for the collection of all South Cambridgeshire District Council kerbside recycling material to replace the current two stream (paper out) collection service, at the earliest practical opportunity within the current financial year. And
- b) Delegated authority to implement the new service, including any resulting staffing changes, to the Director Health & Environmental Services in consultation with the Environmental Services Portfolio Holder

**Options Considered:** Options 1 and 2 referred to in the report

**Reason For Decision:** The co-mingled recycling service, Option 2, represents the most cost effective option for the kerbside collection of dry recyclable materials over the next 7 years while maintaining current high recycling and landfill diversion rates. From a

resident perspective, collection from a single bin is easier to use and requires no day changes. From an operational perspective, it reduces health & safety risks to staff and provides greater operational flexibility and resilience across the shared service (of particular importance in an area of high growth such as SCDC); and provides environmental benefits, including reduced mileage (c.26, 000 p.a.), reduction in the number of HGV movements and reduced vehicle emissions, while still ensuring paper is recycled. Option 2 also returns all SCDC residents to uniformed paper collection, which was temporarily varied for approximately 10,000 residents in February 2017 as a short term measure pending this decision.

### **3. NEIGHBOURHOOD PLANNING**

Cabinet

- a) Noted the progress being made on Neighbourhood Planning across the district set out in paragraphs 5-11 of this report;
- b) Agreed to consult parishes on the draft Neighbourhood Planning Guidance arising out of the work of the Task and Finish Group as detailed in paragraphs 12-14 of this report;
- c) Agreed the draft standard support offer to parishes (or groups of parishes) preparing a Neighbourhood Plan as set out in Appendix 2, forming part of the Guidance for consultation in b), including the specific elements highlighted at paragraphs 15-17 of this report; and
- d) Agreed that the resource and budgetary implications of Neighbourhood Planning be reviewed annually when preparing the Service Plan and during preparation of the budget and that if temporary additional resources are otherwise justified, these can be bought-in subject to existing budgets.

**Options Considered:** With reference to the report recommendations Cabinet could approve, reject or amend each recommendation; require additional work to be undertaken and/or amend the terms of the standard support offer to parish neighbourhood planning groups.

**Reason For Decision:** There is a growing level of interest in Neighbourhood Planning across the district, but progress on plans has not progressed as quickly as had been anticipated. A Task and Finish Group was established in late 2016 to develop local guidance on Neighbourhood Planning including on the support that this Council could provide to parish neighbourhood planning groups. Local guidance has now been prepared for consultation. It is important that the capacity of the District Council to support Neighbourhood Planning is kept under review and is sufficient to provide timely and appropriate support to parish neighbourhood planning groups, informed by future levels of interest in preparing neighbourhood plans.

### **4. 'MIND THE GAP' IN SUPPORT AND PROVISION BETWEEN SCHOOLS AND MENTAL HEALTH SERVICES**

Cabinet deferred this item until the meeting on 16 November 2017. This would allow further time for discussion to take place between officers at South Cambridgeshire District Council and Cambridgeshire County Council to ensure that there was no duplication of effort, and clarify other matters. Cabinet would then be better placed to consider the matter in the context of corporate planning for 2018-19 onwards.

### **5. ORCHARD PARK FEASIBILITY STUDY**

Approved as in the restricted report

**Other Options Considered:** None specified

**Reason For Decision:** As stated in the restricted report